



English Language Course Guide

**CHARTER
LANGUAGE
SCHOOL**

www.charter.edu.au



CONTENTS

Message from the Director of Studies.....	1
Why Study at Charter Australia?	2
Our Location	3
General English Courses	4
College Facilities.....	5
Placement Test.....	6
Orientation	7
Social Activities & Workshops	8
Class Timetables	9
Academic Calendar 2018	10
Living and Studying in Sydney	11
How to Apply	13

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Charter Australia • Education and Training
RTO ID: 41078; CRICOS CODE: 03417F
Level 3, 53 Walker Street, North Sydney
NSW 2060, Australia
Telephone: +612 9955 5881
info@charter.edu.au; www.charter.edu.au

MESSAGE FROM THE DIRECTOR OF STUDIES

When you study English at Charter Australia, you'll not only get a high-quality learning experience, you'll also meet new friends from all corners of the world, enjoy fun social activities, and make memories that will last a lifetime.

Our enthusiastic and supportive teachers will help you achieve your English learning goals by delivering fun and interactive lessons that give you plenty of opportunities to speak every day. At Charter Australia, we teach you how to communicate with confidence in social, community, workplace and academic settings. We have a rich curriculum that is also flexible – our teachers respond to the needs of students and can easily add lessons or repeat important information to ensure that the learning experience is relevant to you.



At Charter Australia, you will receive exceptional student support services from our friendly team. From your very first day at our college, you will feel the peace of mind that our staff are looking out for your best interests. We give you advice about settling into Australia, pass on some tips about how to stay safe while enjoying the great outdoors, and explain your legal rights when working, shopping or renting a property. We'll also lend you a hand if you're trying to get a job – we can check your CV and even role-play some job interviews during class.

Although learning in the classroom is great, it's not the only way. We also believe that getting out and about is necessary to practise English in a variety of authentic situations, and it also makes the learning experience more memorable. Sydney is packed full of amazing locations to visit, and during each course we organise a number of educational and fun excursions.

Come and learn English in one of the most beautiful cities in the world! We look forward to seeing you at Charter Australia.

Bernard Miles

Director of Studies, Charter Language School

B. International Studies, CELTA, M.A. TESOL

WHY STUDY AT CHARTER AUSTRALIA?



- ✓ **Fun, interactive English classes taught by qualified and experienced teachers**
- ✓ **Plenty of opportunities to speak English every day and increase your confidence**
- ✓ **Receive regular feedback on your spoken and written English**
- ✓ **Convenient North Sydney Location, only 3 minutes' walk from the station**
- ✓ **Exceptional student support services**
- ✓ **Memorable excursions and social activities**

OUR LOCATION

Sydney is one of the most beautiful cities in the world. The climate is perfect – summers are warm and winters are mild. You'll never run out of things to see and do. Sydney is home to dozens of world-famous attractions, including the Sydney Opera House, The Rocks, Darling Harbour, Bondi Beach and many more. You could also take a day or weekend trip to some stunning locations just a couple of hours outside Sydney, such as the Blue Mountains, Royal National Park and the Hunter wine-making region.



Enjoy Sydney's world-famous Bondi Beach.

There's always something going on in Sydney. In summer there's the Sydney Festival, in winter there's the Vivid Sydney Festival, and all year round there are numerous cultural festivals, as well as major music and sporting events.



North Sydney is on the harbour, just a short 5-minute train trip from the Central

Charter Australia is located in North Sydney, a busy commercial district just three kilometres from Sydney's CBD. North Sydney is packed full of restaurants, cafés and pubs. There's also an excellent public library and a number of relaxing parks with stunning harbour views. Our college is conveniently located in the heart of North Sydney, only a couple of minutes' walk from the train station. The public

transport services to North Sydney are super-convenient.



Charter Australia is just a few moments from North Sydney Train Station.

GENERAL ENGLISH INTENSIVE COURSES

Charter Australia's General English Intensive Courses prepare you to communicate effectively in a range of social, community, workplace and academic situations. Lessons are fun, interactive and give you plenty of opportunities to speak every day. Not only that, your dedicated teacher will give you individualised feedback on your English language skills to help you improve even faster.

Levels

- Elementary
- Intermediate
- Advanced

Class Hours

20 hours per week: 5 hours per day, Monday – Thursday

Course Duration

Any duration from 4 weeks to 52 weeks. Choose a course duration that fits your needs.

New Student Intakes

We take new students every Monday.

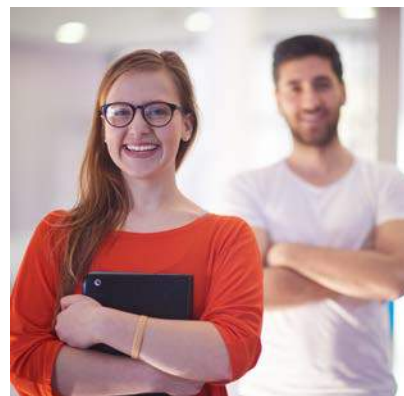
Entry Requirements

18 years or older

CRICOS Code

Improve your English

- ✓ Listening
- ✓ Vocabulary
- ✓ Speaking
- ✓ Grammar
- ✓ Reading
- ✓ Pronunciation
- ✓ Writing
- ✓ Fluency



Learning Materials

- Core Textbook (*Cutting Edge*, by Pearson)
- Other materials provided by Charter Australia
- Authentic Australian materials
- Assessment tasks created by our

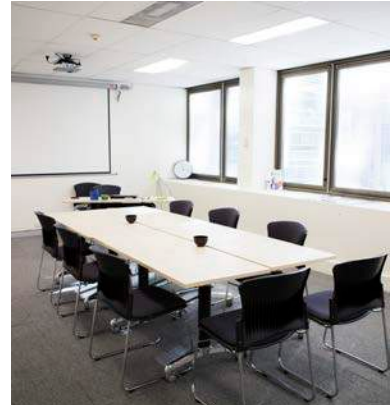
Learning Activities

- Classroom activities with plenty of speaking practice
- Group projects
- Presentations
- Regular assessments with constructive teacher feedback
- Online revision activities (optional)
- Educational excursions to Sydney Harbour, Museums and other fascinating locations.

COLLEGE FACILITIES

Training Rooms

Modern, well-equipped air-conditioned training rooms provide students with an environment conducive to learning and developing the skills and knowledge required to achieve successful outcomes.



Charter Australia has modern and well-equipped training

Computer Facilities

Enrolled students are given access to free Internet, a variety of online platforms, and printing and e-mail facilities. It is a requirement that all students have their own computers to perform online study and assessment work.

Photocopying and Printing

A photocopier and printer are available for students to photocopy or print their class and assignment work. (Fees apply, please see Reception, first 100 Pages per term is free)



Break Room

There is a common kitchen/dining area in the college where students can have a snack between classes. It is equipped with a microwave and kettle as well as kitchen supplies. Coffee, tea and biscuits are provided for free for Charter Australia students.

It's a great place to have a chat and practise your conversation skills.

The break room is a great place to relax and grab a free coffee and

Reference Libraries

To supplement their own textbooks, students have access to Charter Australia's Reference Library of textbooks and reference books. Please ask at Reception regarding the procedures for using the library. Not only that, our college is only a few minutes' walk away from Stanton Public Library, which offers free membership and loads of English learning materials.



Fancy doing some extra study? We have plenty of books you can

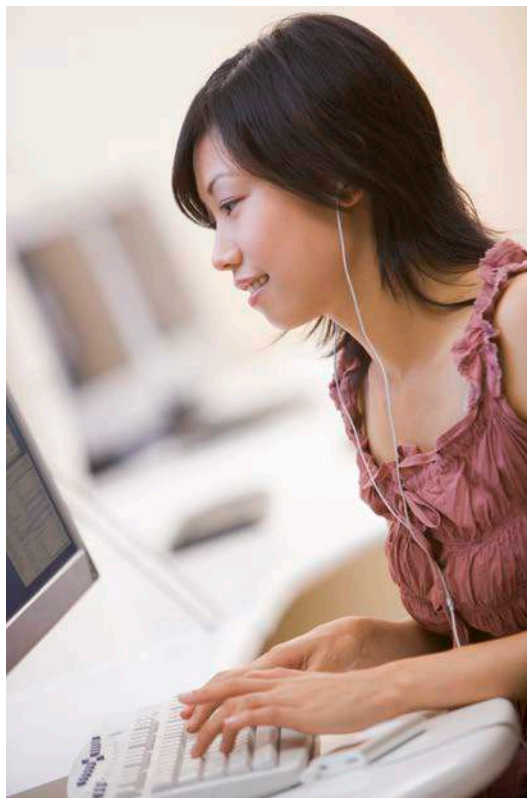
PLACEMENT TEST

Charter Australia uses a placement test to ensure you go into the English class that best suits your level. You don't want your class to be too easy or too difficult. Your class should be challenging enough so that you're able to learn plenty of new things every day.

The placement test consists of the following items:

- A reading task
- A writing task
- A listening task (watch a video and answer questions)
- A speaking task (talk about a topic for 90 seconds, using the microphone on your device)

You can do the placement test anywhere, using your computer or your phone. Just make sure you're in a quiet place when you do the listening and speaking parts. The test should take about 40 minutes. After you submit your test, you'll get a result with feedback in one or two days.



You can do the placement test at any time and place. You can even do it before you

To do the placement test online, go to:

form.jotform.co/charterenglish/test

Not everyone needs to do a placement test. If you already have an English exam score from IELTS, PTE, TOEFL or Cambridge, we can use it to choose the most appropriate class for you. Please send us a copy of your English language result.

ORIENTATION

When you arrive at Charter Australia, you will receive a comprehensive orientation session including a tour of the college. We also provide light refreshments on the day. During the orientation session, we'll talk about:

- ✓ The college's facilities
- ✓ Class timetables and attendance requirements
- ✓ Course materials, including textbooks
- ✓ Our student support services
- ✓ Tips for getting around Sydney on public transport
- ✓ Advice about staying safe in Australia, including emergency services
- ✓ Information on health care and seeing a doctor
- ✓ Guidance on finding a job and working in Australia
- ✓ Your legal rights when working, shopping and renting a property
- ✓ Suggestions for improving your English outside the classroom
- ✓ We'll even teach you a bit of Aussie slang



At our orientation session, you'll get all the info you need to get started on your

The orientation takes about half a day. Feel free to ask us any on the day. We're happy to help.

SOCIAL ACTIVITIES & WORKSHOPS

Charter Australia arranges social activities and workshops for Fridays, weekends or after class hours. These activities will run according to demand. Students can also suggest activity ideas. Activities that take place in the college are free. Activities that take place outside may require transport or entry fees.

Day Trips

We organise trips to some of Sydney and NSW's best attractions. These may include: Royal National Park, The Blue Mountains, La Perouse and many more.



Conversation Practice

Practise your English conversation skills in a relaxed and informal setting. We may have a chat in the college, or we may venture out to a local pub or café.



Job-Seeking Workshops

Develop your skills and knowledge to help you land a great job in Australia. Get tips on writing a great CV. Learn how to construct an awesome cover letter. Practise job interview role plays and sharpen your interview skills.



Movies

Grab some popcorn and a drink and enjoy a movie. We'll have a chat about the movie afterwards so you can develop your conversation skills and vocabulary even further.



CLASS TIMETABLES

Elementary Class Timetable

The Elementary class starts at 8.30AM and finishes at 2.00PM.

	MON	TUE	WED	THU	FRI
CLASS	8.30AM-11.00AM	8.30AM-11.00AM	8.30AM-11.00AM	8.30AM-11.00AM	OPTIONAL WORKSHOPS OR SOCIAL ACTIVITIES*
BREAK	11.00AM-11.30AM	11.00AM-11.30AM	11.00AM-11.30AM	11.00AM-11.30AM	
CLASS	11.30AM-2.00PM	11.30AM-2.00PM	11.30AM-2.00PM	11.30AM-2.00PM	

Intermediate Class Timetable

The Intermediate class starts at 8.30AM and finishes at 2.00PM.

	MON	TUE	WED	THU	FRI
CLASS	8.30AM-11.00AM	8.30AM-11.00AM	8.30AM-11.00AM	8.30AM-11.00AM	OPTIONAL WORKSHOPS OR SOCIAL ACTIVITIES*
BREAK	11.00AM-11.30AM	11.00AM-11.30AM	11.00AM-11.30AM	11.00AM-11.30AM	
CLASS	11.30AM-2.00PM	11.30AM-2.00PM	11.30AM-2.00PM	11.30AM-2.00PM	

Advanced Class Timetable

The Advanced class starts at 8.30AM and finishes at 2.00PM.

	MON	TUE	WED	THU	FRI
CLASS	2.30PM-5.00PM	2.30PM-5.00PM	2.30PM-5.00PM	2.30PM-5.00PM	OPTIONAL WORKSHOPS OR SOCIAL ACTIVITIES*
BREAK	5.00PM-5.30PM	5.00PM-5.30PM	5.00PM-5.30PM	5.00PM-5.30PM	
CLASS	5.30PM-8.00PM	5.30PM-8.00PM	5.30PM-8.00PM	5.30PM-8.00PM	

*Optional workshops and social activities will run according to student demand.

The class timetables are subject to change. Please check Charter Australia's website for the most up-to-date class timetables: charter-language.com.au/timetable.

ACADEMIC CALENDAR 2018

Term Dates 2018

Term 1:	Monday, January 29	–	Thursday, March 29
Term 2:	Monday, April 23	–	Thursday, June 28
Term 3:	Monday, July 16	–	Thursday, September 20
Term 4:	Monday, October 8	–	Thursday, December 6

Calendar 2018

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31

APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30

JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						

OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

Class Days
 Public Holidays

For up-to-date information on term dates, visit charter.edu.au/term-dates.

Cost of Living

How much does it cost to live in Sydney? It all depends on your lifestyle and where you live. In Sydney, the biggest expense is accommodation, which could range from \$80 per week for a shared room to over \$500 per week for a private apartment. Other expenses you'll need to think about are food and groceries, utilities, phone and internet, transport and entertainment. The **Department of Home Affairs** estimates students' living expenses at about \$20,000 per year. Add \$7,000 to this amount if you are bringing a partner and \$3,000 for a child. Many international students do part-time work to help cover the cost of living.



tax file number (TFN). Go to ato.gov.au to register for a TFN. If you need any help or have any questions, just ask us!

Find Work While You Study

On a student visa, you can work up to 40 hours a fortnight during school terms, and unlimited hours during school breaks. You'll find that our timetable makes it easy to fit in 20 hours of work each week, and we have plenty of school breaks to allow you to travel or work extra hours.

Our teachers can give you tips on where and how to find part-time work. We can even check your CV and give you advice on Australian workplace culture. Furthermore, our English lessons include job interview role-plays and knowledge of Australian workplace laws.

To work in Australia, you'll need to set up a

Overseas Student Health Cover

All student visa holders must have Overseas Student Health Cover (OSHC). This provides you with medical and hospital insurance while you are in Australia. The insurance contributes to the cost of medical treatment, prescription medicines and emergency ambulance assistance. You must arrange health cover before you arrive in Australia, and you must have cover for the entire duration of your stay. There are 5 insurance providers that provide OSHC. They are:

- **Australian Health Management (ahm)**
- **Allianz Global Assistance**
- **BUPA Australia**
- **Medibank Private**
- **nib Health Funds Limited**



Finding a Place to Live

Rent a house or apartment/unit: You may rent a property privately or share with other students. The price will vary depending on the size of the property, the location, and how many people you are sharing with. To look for properties to rent privately, you can visit domain.com.au or realestate.com.au. To find housemates for shared accommodation, you can visit flatmates.com.au or gumtree.com.au.

Homestay: You can stay in a family's house, usually with your own private bedroom. It costs about \$200 a week without meals and about \$300 a week with meals. You will need to pay a placement fee to a homestay agency. There are many benefits of homestay accommodation – you get to meet locals, you practise your English at home every day, receive support from local Australians, and enjoy home-cooked meals.



Student accommodation: These are specially-built apartment buildings for the student lifestyle. They are usually in

convenient locations and have great shared facilities such as a gym and games rooms. They are an excellent place for mixing with other students from all over the world. Good quality student accommodation can cost a bit of money – around \$300 a week for a

shared room, \$400 a week for a single room in a shared apartment, or over \$500 a week for your own studio.

Youth hostels: These are similar to student accommodation, but are designed for backpackers or people who need short term accommodation. They usually charge per night rather than per week. The price varies a lot depending on how many people are sharing the room.

HOW TO APPLY

Applying to Charter Australia is simple. Our friend enrolment team will assist you through the process when you need help.

Applying Online

Complete and submit the International Student Application Form online via charter.edu.au/international-application-form. You will be contacted by Charter Australia's administration staff shortly after having submitted the online Application Form.

Applying through an Agent

You can submit your application to one of Charter Australia's recruitment agents. These Student Recruitment Agents are more than happy to discuss study options available at Charter Australia and can assist you in preparing and submitting your application.

Completed GTE (Genuine temporary entrant) Assessment Forms must be submitted with all international applications. The GTE Assessment Form can be downloaded from our website at charter.edu.au/how-to-apply.

